

## Internal Audit Progress Report

### REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	18/09/2019
PORTFOLIO	Resources and Performance Management
REPORT AUTHOR	Ilyas Ismail
TEL NO	01282 425011 Ext 3151
EMAIL	iismail@burnley.gov.uk

#### PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st April to 30th June 2019.

#### RECOMMENDATION

2. The Committee considers the progress report and comments on its contents.

#### REASONS FOR RECOMMENDATION

3. Members can monitor the performance of the Internal Audit Section.

#### SUMMARY OF KEY POINTS

##### Audit Reports

4. From 1st April to 30th June 2019 there have been 9 audit reports produced. Details of Burnley Council audits are given in **Appendix 1**.

##### Performance Statistics

5. The comparison between actual and planned audits can be seen in **Appendix 2**. A number of audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
6. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 9 against an annual target of 22 (eight for the Council and one for Burnley Leisure) and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

##### Other Activity

7. The Internal Audit Plan 2019/20 was approved by the Committee at the last meeting. The

Plan has been resourced and good progress is being made. The Internal Audit Charter and Strategy have also been updated to reflect changes in definitions and standards.

8. In addition to the Annual Governance Statement, internal audit provided resources to assist in delivering the 2018-19 Statement of Accounts by the end of May.
9. The service provided an Annual Internal Audit Opinion to Burnley Leisure, as per the Service Level Agreement.
10. The National Fraud Initiative (NFI) has been progressed. Checks on creditor matches are complete and checks by other services are ongoing. We have recently received further matches based on HMRC data sets. These are being worked on.
11. Internal Audit has carried out follow up reviews on previously completed audits to review completed actions and provided advice and assistance to various services.

### **External Auditor Appointments**

12. As reported to the Audit and Standards Committee in September 2018, the Council had to review its arrangements for the appointment of an auditor for the Housing Benefit Assurance Process to the Department of Work and Pensions. This appointment was revisited early in 2019 and the current external auditor, Grant Thornton was appointed to this role for three years, 2019/20 till 2021/22.

### **FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

13. None

### **POLICY IMPLICATIONS**

14. None

### **DETAILS OF CONSULTATION**

15. None

### **BACKGROUND PAPERS**

16. None

### **FURTHER INFORMATION**

**PLEASE CONTACT:**

**Ilyas Ismail (Internal Auditor) Ext 3151**

**ALSO:**

**Ian Evenett (Internal Audit Manager) Ext  
7175**